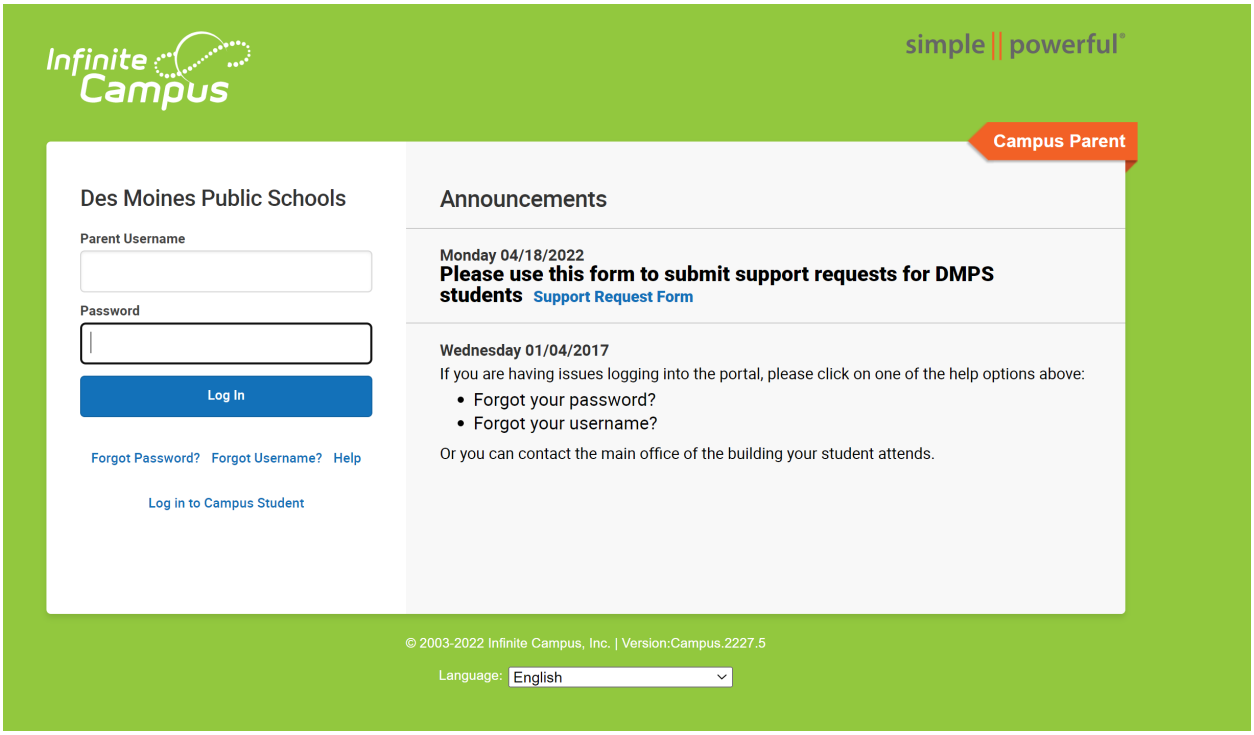
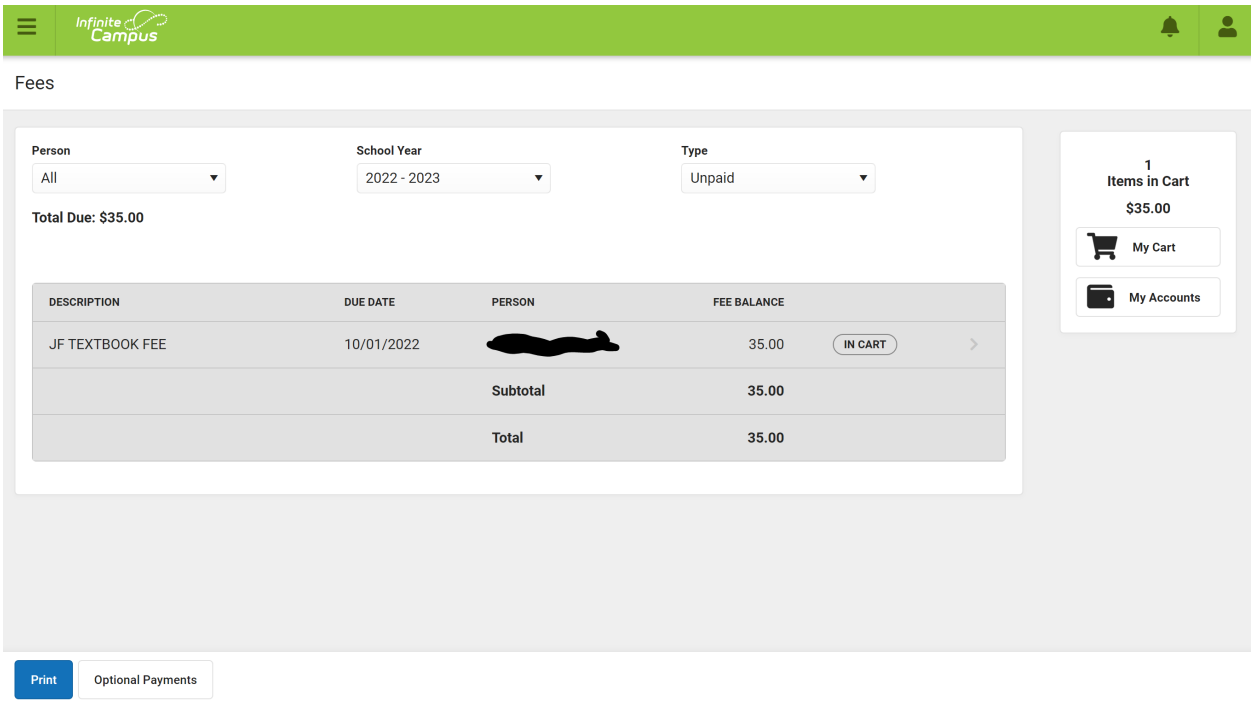
1. HOW TO MAKE PAYMENT THROUGH PARENT PORTAL IN INFINITE CAMPUS

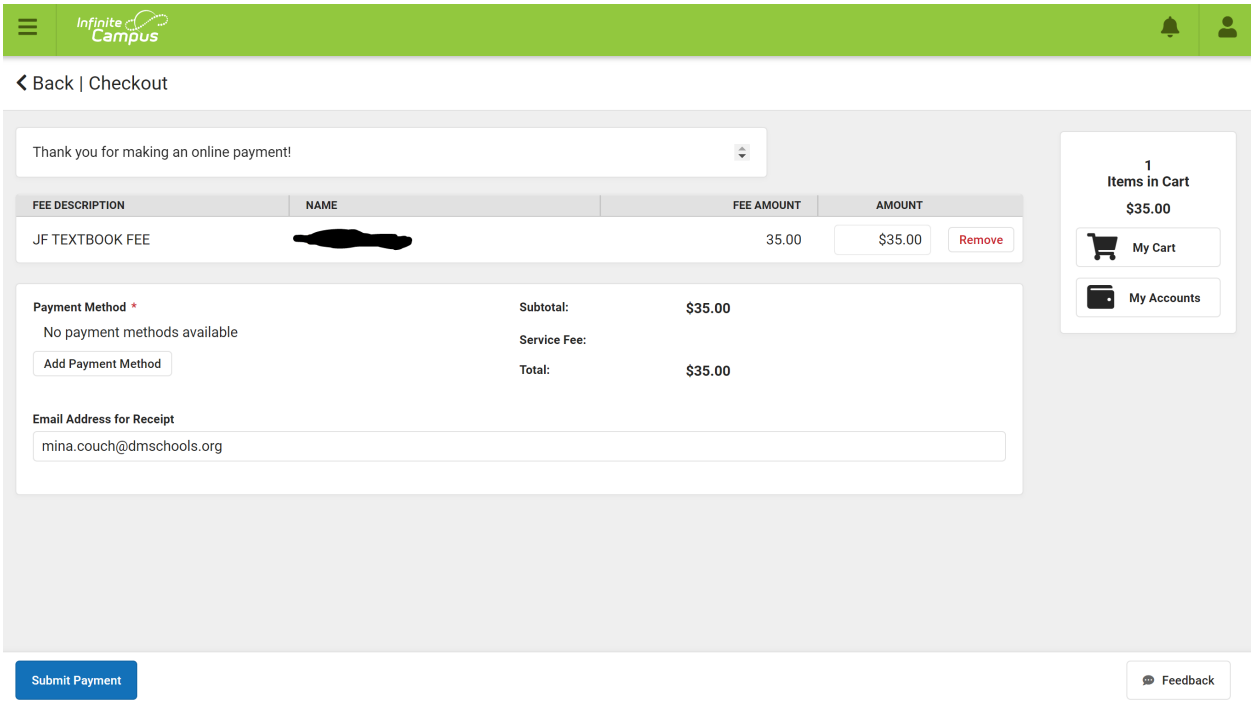
Log into your parent portal in Infinite Campus.



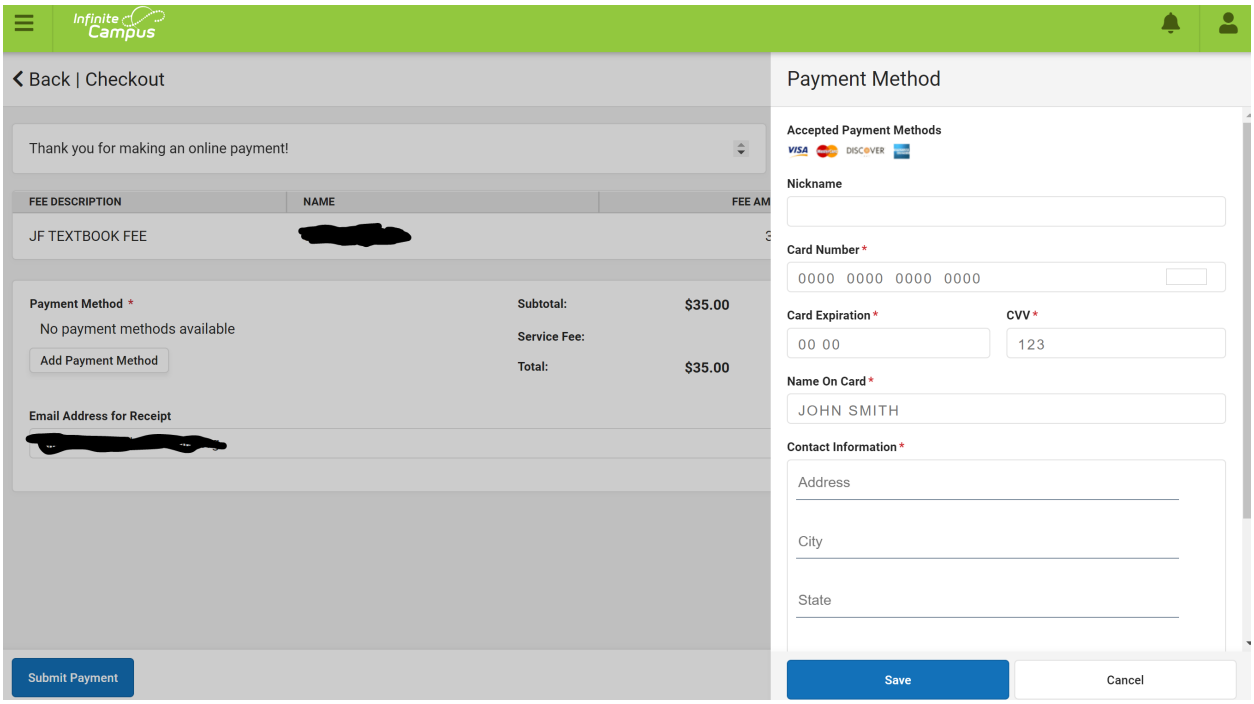
Click on menu bar and select **Fees**.



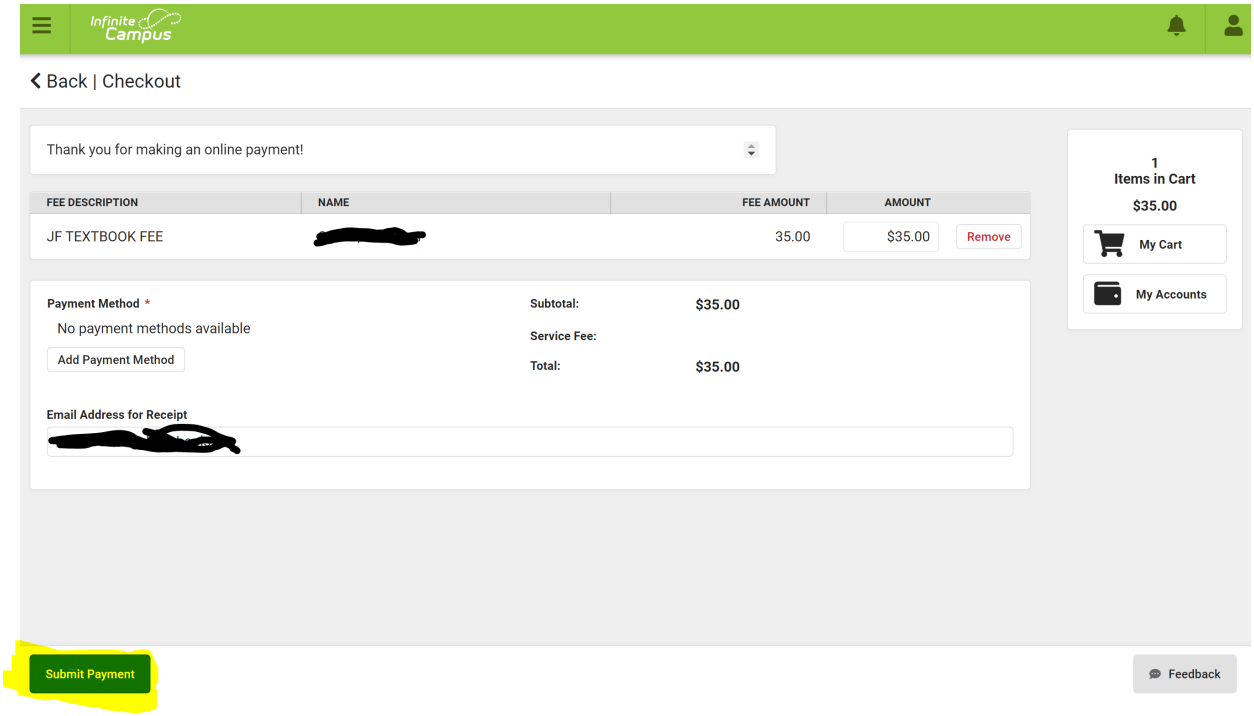
Confirm fee is in cart or add fees by clicking on the Optional payments tab. Click on **My Cart**.



Click on **Add Payment**. Enter card detail and click **Save.**



Click on **Submit Payment.**



You should receive a notice via email confirming payment is complete. Below is an example:

Payment Receipt - Success

D DesMoinesPublicSchools@desmoinesia.mg.infinitecampus.org
To

1737 Des Moines Public Schools District

Your payment is complete. Please print this receipt for your records.

Date: 07/27/2022 08:14 AM

Reference #: p1_txn_62e13a228969bb7134e56a6

Payment Method: visa *

Total: $15.00

Thank you for making an online payment!

Fee	Person	Amount
ES WRESTLING PARTICIPATION FEE		$15.00